

Employee Enrollment Form

EMPLOYER MUST FAX COMPLETED FORM to SRM (HOPE Trust Plan Administrator) at 309-543-6607

REASON FOR ENROLLMENT

(to be completed by Employer; check all boxes that apply)

New Enrollment: _____ New Hire/Full-Time (Date: _____) _____ Open Enrollment
Special Enrollment: _____ Dependent Spouse Addition _____ Dependent Child Addition
_____ Involuntary Loss of Coverage _____ Birth _____ Adoption
_____ Marriage _____ Other: _____
Date of Event Triggering Special Enrollment (mm/dd/yy): _____

EMPLOYEE INFORMATION

_____ Date of Hire (Full-Time) (mm/dd/yy) _____ Social Security Number

Last Name First Name Middle Initial Date of Birth (mm/dd/yy)

Home Address City State ZIP Male Female
Gender (circle one)

Home (or Cell) Phone Number Single Widowed or Divorced Married or Civil Union
Marital Status (circle one)

E-mail Address

DEPENDENTS TO BE COVERED

First Name	M.I.	Last Name (If Different)	Soc. Sec. #	Relationship (Spouse/Son/Daughter)	Date of Birth (mm/dd/yy)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

PLAN OPTION SELECTION

HOPE 1000 Traditional Major Medical Plan → ☐ Self ☐ Spouse ☐ Child(ren)

HOPE 4000 QHDHP (HSA-Compatible) → ☐ Self ☐ Spouse ☐ Child(ren)

Health Reimbursement Plan (HRP) → ☐ Self ☐ Spouse ☐ Child(ren)

☐ Other; if Other, please explain:

Dental & Vision Plan (Optional)

☐ Self ☐ Spouse ☐ Child(ren) N/A _____

NOTE: A covered employee and his/her covered dependents must generally be covered under the same plan option, with the exception of dependent election or declination of Dental & Vision coverage.

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Employee Enrollment Form (continued)

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INFORMATION ABOUT OTHER COVERAGE

Will you or any of your covered dependents (spouse and/or child(ren)) keep other coverage in addition to this coverage? **YES** **NO**

Are you or any of your covered dependents (spouse and/or child(ren)) covered through a **spouse's employer plan**? **YES** **NO**

	Self	Spouse	Child(ren)
Spouse's Employer			
Insurance Company			
Who is Covered on Spouse's Plan? (circle all that apply)			

Are you or any of your covered dependents (spouse and/or child(ren)) covered through **Medicare**? **YES** **NO**

If Yes, Who? ☐ Self ☐ Spouse ☐ Child(ren) If Yes, Why? ☐ Age ☐ Disability ☐ Kidney Failure

Type of Coverage: ☐ Part A ☐ Part B ☐ Part D

Are any of your covered dependents (spouse and/or child(ren)) totally or temporarily disabled? **YES** **NO**

If Yes, Who? _____ Date of Disability: _____

Are you or any of your covered dependents (spouse and/or child(ren)) covered through **Medicaid**? **YES** **NO**

If Yes, Who? ☐ Self ☐ Spouse ☐ Child(ren)

Are you or any of your covered dependents (spouse and/or child(ren)) covered through **Tri-Care**? **YES** **NO**

If Yes, Who? ☐ Self ☐ Spouse ☐ Child(ren)

MEDICAL HISTORY

Have you or any of your covered dependents (spouse and/or child(ren)) been diagnosed with or have planned future surgeries or treatments for heart disease, cancer, neck or back disorder, kidney/renal disease or failure, organ or tissue transplant, or AIDS/HIV/autoimmune disease?

YES

NO

If Yes, indicate Who, and please provide an additional explanation below (*attach additional pages, if needed*):

ACKNOWLEDGEMENT & SIGNATURE

I understand, agree, and represent that I have read this document or it has been read to me; the answers provided within this entire Employee Enrollment Form are, to the best of my knowledge and belief, true and complete; and if I intentionally omit or provide false information on or in relation to this Employee Enrollment Form, then this coverage may be cancelled retroactively, in which case any claim I incur may not be paid by the plan and I may face legal liability. I understand further that the information I have provided in this Employee Enrollment Form will be used by the plan and its affiliates to make decisions about eligibility, enrollment, and underwriting. Finally, I authorize any physician, nurse, hospital, dentist, other person, or firm to obtain from the plan information and copies or records pertaining to medical and prescription expenses incurred by me or my family members enrolled in the plan. A photographic copy of this Employee Enrollment Form and Acknowledgement & Signature shall be as valid as the original.

Signature of Employee

Date